

August 12, 2009

Welcome to the 2009-2010 Season at Jane's School of Dance. We are pleased to have you as a part of our studio. Please note the following information; Mark your calendars!

Classes start Aug 24th and end June 4th. **Please keep June 7th - 9th open as make-up classes, pictures, rehearsals and recital will be scheduled during this week.** The studio will be closed on the dates listed below; these have been subtracted from your tuition already.

Monday	Sept 7 th	Labor Day
Mon-Sat	Oct 12 th -17 th	Fall Break
Tue-Sat	Nov 17 th -21 st	Thanksgiving
Mon-Sat	Dec 21 st - Jan 2 nd	Christmas Break
Mon-Sat	Mar 29 th -Apr 3 rd	Spring Break

There will be classes Memorial Day Monday, May 31st

Tentatively the recital will be June 12th; confirmation will be posted in the studio and on the website once the venue is booked. The performance will begin with the soloist followed by the main show. You must attend leotard rehearsal (June 9th) and dress rehearsal (June 11th) in order to be in recital. Should a conflict develop please discuss it with Megan and Jane immediately so a solution can be worked out. If you will not be in the recital, please notify the office in writing before Jan 10th as costumes are ordered in January. Anyone canceling after this date may pick up a costume at the studio after recital. In addition to the costume there may be charges for tights, paints, ribbons, props, etc. We will attempt to determine final costs prior to ticket sales. All costume deposits must be paid by Jan 10th in order to have a costume ordered for you. This year we have arranged for the cost of the Recital Video to be \$35 but everyone must purchase the video. (Only one video has to be purchased per account.) This payment can be made on or before June 1st and must be paid to purchase recital tickets.

Perfect attendance is difficult to attain over the course of the dance year, therefore, we like to recognize those who are able to accomplish perfect attendance. To achieve perfect attendance, you have to attend all classes that you are enrolled in for the entire scheduled class time, i.e. you cannot come late or leave early and still be credited with perfect attendance. If you will be absent please call the office and let us know.

If you choose to no longer take classes, please notify the studio in writing before the first of the month. Otherwise, you will be billed for classes and late fees until we verify that you are no longer a student and your account is closed.

Tuition is due in the office by the 10th of each month. Payments can be mailed (PO Box 86), but must be postmarked by the 10th. If you drop your payment in the black box in the waiting room please make sure it is marked with your name and account #. No cash in the box please! If you are paying with cash please get a receipt written before you at the time of payment. A 3% late fee will be applied to any payments received after the 10th of each month.

If you have further questions, please contact us at the office 873-8717. Or Email us through the website. You can sign up to receive or mass emails at www.janesschoolofdance.com from the contact us page.

We look forward to a fun and productive year!

Dancingly Yours,

Jane's School of Dance